

# **RANDOLPH-MACON COLLEGE**

## **FIRST-YEAR EXPERIENCE**

### ***Policy on Failure, Withdrawal, and Transfer***

Beginning Fall 2005 all new freshmen are required to take the First-Year Experience (FYE). Credit accepted through transfer and/or credit-by-examination (e.g., AP, IB, or CLEP) does not exempt the student from any component of FYE.

#### **FAILURES**

##### **SUBSTITUTE COURSES:**

##### ***Areas of Knowledge (AOK) and CAR Requirements***

If a student does not fulfill the AOK or CAR Requirements through the First-Year Colloquium (FYC), the requirements must be met by taking other AOK or CAR courses in the curriculum.

- A student who fails the first semester of FYC
  - cannot take the second semester of FYC and
  - cannot take a second semester First-Year Seminar on Exposition and Argument (ENGL 185).
  - A student in a non-interleaved course can earn AOK and CAR credit for successfully completing a semester course. A student in an interleaved course who fails either semester of FYC does NOT get any AOK or CAR credit for either semester. Rather, the student receives 3 or 4 *elective* credits only for the first semester passed.

##### ***Speaking Requirement***

A student who fails either semester of the FYC course does NOT get speaking credit and MUST take COMM 180 Fundamentals of Communication Studies, the speaking platform course, at its next offering.

##### ***Writing Requirement***

A student who either fails ENGL 185 or fails FYE without completing ENGL 185 MUST take ENGL 180 Strategies of Exposition and Argument, the writing platform course, at its next offering.

#### **WITHDRAWALS**

##### **WITHDRAWAL FROM FYE:**

A student may not withdraw from any component of the FYE except under extraordinary circumstances. In such cases, the student must consult with and obtain approval of the Provost of the College.

##### **READMISSION FOLLOWING WITHDRAWAL FROM THE COLLEGE:**

1. If a student withdraws from the College during the first semester of the FYE and is readmitted, the student must take the next available full year's FYE, unless that student is exempted under the policies regarding transfer credits
2. If a student withdraws from the College during the second semester of the FYE and is readmitted,

- the student will have earned the AOK and CAR credit in a non-interleaved course for successfully completing a semester course. The student in an interleaved course who is readmitted does NOT get any AOK or CAR credit for the completed semester. Rather, the student receives 3 or 4 *elective* credits only for the first semester passed.
  - the student must take the Speaking Substitute/Platform Course (COMM 180);
  - if the student did not pass the ENGL 185, (s)he must take the Writing Substitute/Platform course (ENGL 180).
3. For both first- and second-semester withdrawals from the College, if a student has earned transfer credits between the time of withdrawal and the time of readmission, the student will fall under the policies for transfer students and FYE.

### **TRANSFER STUDENTS**

All new freshmen beginning in the fall are required to complete the FYE. The following students do not need to complete the FYE:

- 1) Any student who enrolls at R-MC during the spring semester and earns at least 1 credit hour. Such students may elect to enroll in the FYE during the next fall semester.
- 2) Any transfer student who enrolls at R-MC with at least 1 credit hour of post-secondary work (not dual enrollment, AP, IB, CLEP, etc.). Such students may elect to enroll in the FYE.
- 3) Any transfer student who enrolls at R-MC with more than 47 semester hours of credit may not enroll in the FYE.

Transfer students who do not take FYE must

- submit a writing sample to determine whether they must take the Writing Substitute/Platform course (ENGL 180); and
- take COMM 180; they can place out of COMM 180 if they have had a speaking course that covers more than just public speaking approved in transfer.

Last Revised: August 2008.