Staff Representative Meeting Notes
November 10, 2011

New Business:

Student Life
Blood drive went great will find out results with our competition with Hampden-Sydney soon.
Howie Day concert Friday, November 11th
Making arrangements for the construction of the Brown Campus Center by moving offices to Peele Hall.
Leadership Fair on November 21 with 70 Leadership folks.

Registrar
Applications for graduation due November 16th.
Last day of class is December 6th.
Grades will be due Monday, December 19th.

Physical Plant
Ranny Robertson retired and Mark Brabham has been hired as his replacement.
Moved public restroom from upstairs to downstairs in Crenshaw.
Old tennis courts will be used for parking for Hampden-Sydney game.

Marketing
Raymond Berry – NFL Legend will be on campus.

ITS
Thanked everyone for their support on all computer updates.

College Advancement
Raising funds for all projects.
Breakfast of alumni tomorrow morning.
All tailgate slots have been reserved.

Business Office
Hoping to announce next week where the bookstore, mailroom and dining will move. Please be patient.

Admissions
Counselors have been out at high schools preparing for the next year. We are ahead on applications.
Fall Open House next weekend.

International Education
8th International Education Week – next week

Human Resources
Wellness Program – thanked everyone for participating.
Reminded everyone to turn in green enrollment form by next Friday.
Aflac on campus tomorrow by appointment only.

Old Business:
More communication amongst staff
Topics of interest – more likely to attend.

The next Staff Representative meeting will be held Thursday, December 8, 2011

~Notes submitted by Kara Peatross