

GUARANTEED ADMISSION AGREEMENT BETWEEN
RANDOLPH-MACON COLLEGE AND
REYNOLDS COMMUNITY COLLEGE

Randolph-Macon College (R-MC) wishes to provide promising graduates of Reynolds Community College (Reynolds) with a seamless transition from their two-year associate degree programs into the four-year baccalaureate program at R-MC. In an effort to ease the transfer process, Reynolds and R-MC resolve to adopt a Guaranteed Admission Agreement (GAA).

Reynolds students who do not meet the terms described herein may still apply and will be considered for admission, although admission is not guaranteed.

SECTION 1: Guaranteed Admissions Requirements

1. GAA students must earn a transfer-oriented associate degree from Reynolds. “Transfer-oriented associate degrees” are defined by Randolph-Macon as the Associate of Arts (A.A.) in Liberal Arts and in Liberal Arts/Teacher Prep and the Associate of Science (A.S.) in Social Science and Social Science/Teacher Prep. Students in other programs, including other A.A. and A.S. programs, are excluded from the terms of this agreement.
2. GAA students must earn a curricular grade point average (GPA) of 3.0 or higher (on a 4.0 scale) at Reynolds. If the student has completed college work at another institution(s) their cumulative college GPA must not be less than a 3.0 (on a 4.0 scale).
3. This GAA assumes that there are no other factors in a student’s academic or personal record that might prevent acceptance (e.g., academic suspension or dismissal, felony conviction).
4. GAA students must complete the R-MC transfer application and submit all materials as outlined on the transfer admissions website. Complete applications must be submitted by May 1 (for fall term admission) or December 1 (for spring term admission).
5. Guaranteed admission into R-MC does not imply admission to programs that have a separate departmental review process (e.g., studio art and education). GAA students are eligible for that review process after they enroll at the college.
6. Students previously enrolled at R-MC are not eligible for participation in the GAA.

SECTION 2: Benefits to Virginia Community College Students

1. GAA students that meet application deadlines will be guaranteed a merit-based transfer scholarship, courses advising specific to transfer students, the option to live in student housing, and orientation tailored to transfer students. If GAA students submit the FAFSA by the deadline for intended semester, they will also be reviewed for need-based financial aid.
2. R-MC will not require an application fee.
3. R-MC will not require ACT or SAT scores.

4. R-MC will accept at full value all academic credits earned at Reynolds if they are considered equivalent to courses offered at R-MC as outlined in the “R-MC/Reynolds Transfer Guide” and if they bear grades of C- or above. Credits earned with grades of C- or above at institutions other than through Reynolds that satisfy Reynolds’ degree requirements will be treated on an equal basis as credits earned at Reynolds.
5. A student may receive a maximum of 75 semester hours through transfer work from regionally accredited two-year and four-year institutions and/or credit-by-examination (e.g. Advanced Placement or International Baccalaureate).
6. R-MC will provide an online “R-MC/Reynolds Transfer Guide” that will outline recommended Reynolds courses that will satisfy “transfer-oriented associate degrees”, transfer to R-MC and meet degree or curriculum requirements. The R-MC Transfer Admissions Counselor can also provide advice on course selection at any point in your Reynolds career.

SECTION 3: Curricular Articulation

1. Policy on General Education Credit: Randolph-Macon College divides its general education requirements into Areas of Knowledge (AOKs) and Cross-Area Requirements (CARs).¹ Students admitted to Randolph-Macon College who meet the terms of this articulation agreement will be granted junior status and will be considered as having fulfilled the College’s general education requirements, with the following exclusions and exceptions²:
 - a. Students who complete the A.A. degree with a focus in Liberal Arts must complete one course in philosophy or religious studies and must complete the college’s CAR requirements, most of which can be fulfilled through most major programs and should not significantly increase the time to completion of degree.
 - b. Students who complete the A.A. degree with a focus in Liberal Arts-Teacher Prep must complete at least two courses in arts and literature, must complete one course in philosophy or religious studies, and must complete the college’s CAR requirements, most of which can be fulfilled through most major programs and should not significantly increase the time to completion of degree.
 - c. Students who complete the A.S. degree with a focus in Social Sciences or Social Sciences-Teacher Prep must complete any additional foreign language coursework necessary to satisfy Randolph-Macon College’s graduation requirement of intermediate language proficiency, as well as must complete one course in philosophy or religious studies and must complete the college’s CAR requirements, most of which can be fulfilled through most major programs and should not significantly increase the time to completion of degree.
2. Graduation requirements: Prior to degree conferral, all remaining general education requirements and all requirements for major(s) and/or minor(s) must be completed, including any lower-level pre-requisites for upper-level courses within a major or minor program. All students graduating from Randolph-Macon College must complete a minimum total of 110 semester hours (to include

¹ One course that is designated as non-western, one course that is attentive to computing, one course that is experiential in its delivery, and one course that fulfills the collegiate capstone requirement.

² Reynolds students may be able to use electives in the Associate’s Degree program to fill remaining requirements. Please refer to the R-MC/Reynolds Transfer Guide and to the transfer counselor for assistance.

a maximum of 75 hours in transfer credit from Reynolds and elsewhere) and 34 courses of three or more hours. Students must earn a minimum cumulative GPA of 2.0 and a minimum GPA of 2.0 in each major or minor. No requirements will be waived.

3. Individual course transfer: In addition to the package of general education credit earned by completing the A.A. or A.S. degree (as described in section 3.1, above), courses from Reynolds will be evaluated on a course-by-course basis and will be applied as appropriate to major, minor, and CAR requirements, as well as to the 110 hour/34 course graduation requirements.
4. Policy on Advanced Placement/International Baccalaureate Credit: Randolph-Macon College awards credit for College Board Advanced Placement exams with scores of four or five and International Baccalaureate Higher Level Exams with scores of five, six or seven. While the College acknowledges degrees earned from institutions accepting lower scores, individual course equivalencies will be given only for exams meeting R-MC standards. Official exam reports or transcripts from the originating institutions are required for individual course equivalency credit to be awarded.
5. Time frames are not guaranteed. Notwithstanding anything in the principal agreement, or this addendum, Randolph-Macon College does not guarantee that a student entering the College under this agreement will be able to complete remaining degree requirements in four regular semesters. A student's choice of major(s), minor(s), and the individual course equivalencies he/she enters with will determine the amount of time remaining to degree conferral. Prospective students are encouraged to declare their intent to transfer to Randolph-Macon College as early as possible so that the College can assist with strategic course selection and provide guidance to ensure the timeliest completion of degree requirements possible.

SECTION 4: Scholarships & Financial Aid

1. GAA students are guaranteed a merit-based scholarship. Specific GPA requirements and monetary amounts will be available on the Randolph-Macon College website under "Financial Aid for Transfer Students".
2. GAA students who are domiciliary residents of the state of Virginia will be eligible to submit an application for the Virginia Tuition Assistance Grant. It is guaranteed for students beginning the fall semester if they have applied for the grant prior to the July 31st deadline. This grant is in addition to any earned scholarships.
3. GAA students who submit the FAFSA prior to the semester they enroll will be reviewed for need-based aid. Early submission is to the student's advantage.

SECTION 5: Responsibilities

1. R-MC will provide an online version of the "R-MC/ Reynolds Transfer Guide" for use by counselors, faculty, and students at Reynolds. This guide will be reviewed and updated on a regular basis.
2. R-MC will provide advising to Reynolds students who intend to apply to R-MC.
3. R-MC will provide tracking data annually to Reynolds on the performance of GAA students at R-MC. The specific data elements and the timing of the report will be determined by the

institutional research staff at R-MC in consultation with Reynolds' Office of Institutional Effectiveness staff.


4. R-MC will collaborate with the Reynolds to promote the articulation agreement among prospective and current Reynolds students.
5. Reynolds will notify students of transfer opportunities to R-MC under this GAA by posting the agreement on the Reynolds Transfer Website and Virginia Education Wizard.
6. Reynolds will assist prospective GAA students by advising students regarding courses needed to complete the transfer-oriented associate degree. The community college will also make available information about R-MC, R-MC transfer recruitment events, and the GAA to prospective GAA students enrolled in transfer-oriented associate degree programs.

SECTION 6: Review of the Agreement

1. R-MC and Reynolds will review the GAA every two years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process.
2. Any changes, additions, or deletions to this agreement shall be made only after consultation with an agreement among officials at both institutions. Changes will not adversely affect students already enrolled under the provision of the existing GAA.
3. This agreement will remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice shall be effective only if given one year prior to the intended date of termination. Students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.
4. The above provisions are mutually agreed to and shall go into effect when signed by the appropriate institutional representatives. They shall remain in force until superseded by official action by either institution.

As evidence of the Parties' agreement to the forgoing terms and conditions, the Parties have caused their duly authorized representatives to sign below.

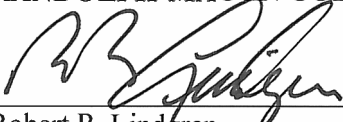
REYNOLDS COMMUNITY COLLEGE



Gary L. Rhodes
President

10/31/2014
Date

RANDOLPH-MACON COLLEGE



Robert R. Lindgren
President

October 31, 2014
Date