


**Student Honors  
Association**

**Randolph-Macon College**

 **Constitution**

As amended on May 11, 2004 and December 9, 2004

**I. Purpose.**

The purpose of the Randolph-Macon College Student Honors Association is to provide an organization for high-achieving students in which their intellectual abilities will be stimulated and utilized to their full potential. The Association will attempt to provide activities related to intellectual and social growth and to establish a sense of unity and support for its members.

**II. Membership.**

A. Invitations to membership in the Student Honors Association will be automatically extended to members in good standing of the Honors Program of the college. The official membership roster of the Student Honors Association shall consist only of those Honors Program students who formally accept the invitation to join. Membership in the Student Honors Association is contingent upon remaining a member of the college Honors Program, however failure to join the Student Honors Association shall have no effect on a student's standing in the Honors Program. Any active SHA member in good standing that falls below the required minimum GPA of 3.25 has one semester of a probationary period in order to raise their GPA back to a 3.25 or higher. During this probationary period, the member in question may still participate fully in all activities, meetings and service projects. Members of the Student Honors Association are expected to participate in the following:

- At least one community service activity each semester; and
- At least two general meetings each semester

- B. All members are expected to follow the rules for the use of the Pannill House as a condition for the privilege of the use of that house.

### **III. The Executive Committee.**

- A. The Executive Committee shall consist of the President, the Vice President, the Secretary, and two representatives from each of the four classes. The Program Assistants and the Editor of the Gazette shall serve ex officio as members of the Executive Committee.
- B. The President shall preside at all meetings of the Student Honors Association and the Executive Committee.
- C. The Vice President shall assume the responsibilities of the President in the President's absence.
- D. The Secretary shall record and maintain the minutes of the Student Honors Association and the Executive Committee meetings.
- E. In the event that a member of the Executive Committee resigns or leaves the Honors Program, the vacancy shall be filled by appointment from the membership by the Executive Committee. If the President can no longer serve, the Vice President shall become President, and the Vice Presidential vacancy shall be filled in the manner provided in this section.

### **IV. Committees**

- A. Committee Chairs shall be chosen from members of the incoming executive board by the following process: a slate developed by the incoming President after discussion with the parties involved, followed by approval by majority vote of the incoming and outgoing Executive Committee.
- B. Events Committee. This committee shall consist of one chair from the executive board, and at least five members of the Honors Program. The committee shall meet at least once a month at a specific time. This committee shall be in charge of planning, setting up, and producing all events.
- C. Orientation and Recruitment Committee. This committee shall consist of one chair from the executive board, and at least five members of the Honors Program. The committee shall meet at least once a month at a specific time. This committee shall be in charge of coordinating the orientation and recruitment of all new honors students to the Honors Program, including organizing events for the incoming Honors students in the fall, and orientation for newly appointed Honors students in the January and Spring terms.

- D. Communication Committee. This committee shall consist of one chair from the executive board, the editor of the Honors Gazette, and at least five members of the Honors Program. The editor of the Honors Gazette shall be chosen after application to the executive committee and approval by majority vote of the incoming and outgoing committee in conjunction with the approval of the Committee Chairs. Applications shall be available to all members of the Honors Program in April after the election of officers. The committee shall meet at least once a month at a specific time. This committee shall be in charge of communication within the program and with the college community.
- E. Service Committee. This committee shall consist of one chair from the executive board, and at least five members of the Honors Program. The committee shall meet at least once a month at a specific time. This committee shall be in charge of all service projects.
- F. House Committee. This committee shall consist of one chair from the executive board, and at least three members of the Honors Program, two of which shall be the house residents. The committee meet at least once a month at a specific time. The responsibilities of this committee shall be to propose and publicize the rules of the house, to mediate problems between the residents and program members, and make sure the house is kept in good condition. It may recommend sanctions for the violation of house rules to the Program Directors.
- G. Historical Committee. This committee shall consist of one chair from the executive board, and at least five members of the Honors Program. The committee shall meet at least once a month at a specific time. This committee shall be in charge of the maintenance of a record of all Student Honors Association Events.

**V. Meetings.**

- A. Association Meetings open to all members shall be held at least two times each Fall and Spring Term. Motions offered at Association Meetings may be adopted by a simple majority vote. A quorum for business is eight members.
- B. Executive Committee Meetings shall be held at least once a month. Special Executive Committee meetings may also be called by the President or the Honors Program Directors.

## **VI. Elections.**

- A. Elections will take place in April to elect the President, Vice President, Secretary, and Senior, Junior, and Sophomore executive committee representatives according to the following procedure.
- B. A nominating meeting of the Association shall propose candidates for the elective offices. The meeting is open to all members. Members shall be notified of the date and time of the meeting at least five days before it is held.
- C. All persons nominated by the nominating meeting will be listed on a ballot which will be sent to all members. The ballots must be placed in the designated ballot box(es) not later than five days after the date they are distributed.
- D. The candidate of each office receiving the largest number of votes for that office shall be deemed elected.
- E. In the event of a tie for any office, a second ballot will be distributed according to the provisions of VI, 3 above.
- F. The Freshman class representatives will be nominated and elected at the first general Association meeting of the Fall Term. Those elected shall serve until the regular elections in the Spring.

## **VII. Amendments.**

This Constitution may be amended by a two-thirds vote of the membership attending an Association Meeting, provided that the proposed amendment be circulated to the membership five days prior to the Association Meeting.

## **VIII. Ratification.**

This Constitution will take effect upon the approval of two-thirds of the membership attending an Association Meeting.