APPLICATION FOR READMISSION
RANDOLPH-MACON COLLEGE
ASHLAND, VIRGINIA

The completed application and all supporting documentation must be received in the Registrar's Office by the due date for the semester for which readmission is sought. The application and documentation should be submitted in hard copy and can be mailed to: Registrar's Office, Randolph-Macon College, P.O. Box 5005, Ashland, VA 23005.

Full Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____
City State ZIP Code

Home Phone: _____ Cell Phone: _____

Email Address: _____ Academic Advisor : _____

R-MC major(s) and/or minor(s): _____

Readmission sought for:

Fall 20_____	Due July 1
January 20_____	Due November 1
Spring 20_____	Due December 15
Summer 20_____	Due April 15

Date you left R-MC: _____

Reason for leaving:

Academic Separation ☐ Medical Withdrawal ☐ Personal Withdrawal ☐

Other (please explain): _____

List all colleges attended since leaving R-MC (if any) with dates of attendance.

_____
Name of College Location Dates

_____
Name of College Location Dates

READMISSION ESSAY: This is your chance to tell the Faculty Committee why it should re-admit you to the College. You are expected to explain in your own words your reason(s) for leaving the College, your activities since your departure, and why you believe you are ready to return successfully to R-MC. Please note that this is an official College document, and the College's Code of Academic Integrity applies to this essay.

My signature attests that the attached essay is my original work.

_____ _____

Applicant's Signature Date

ADDITIONAL REQUIREMENTS (all documentation must be received prior to readmission consideration):

- Official transcripts from all colleges attended since leaving R-MC.
- If you left the College on a medical withdrawal, the readmission application must be accompanied by documentation from an outside medical authority confirming that you have sought and received treatment for the medical issue that prompted the withdrawal, and that the issue no longer poses an obstacle to resuming college work. If the withdrawal was for psychological reasons, the documentation (and as appropriate, your plan for continued treatment) must be reviewed for endorsement by the College Counseling Center as part of the readmission process.
- If you were withdrawn from the College for reasons relating to drug and/or alcohol violations, the readmission application must be accompanied by documentation from an outside substance abuse professional confirming that a substance abuse evaluation was completed. If the substance abuse evaluation resulted in recommended treatment, include with your documentation evidence that the treatment has been completed and/or your plan for continued treatment.
- Any financial obligations to the College must be satisfied prior to application. Please contact the Business Office at 804-752-3136 if you have questions regarding your account status.