

Juniors (Form 101)

Please return to the Department of Education.

Date: _____

**Randolph-Macon College
Application for Admission to the Teacher-Preparation Program**

Overall GPA _____		Major GPA _____
Name: _____	RMC P.O. Box: _____	
Cell Phone: _____		
RMC E-Mail: _____		
Home address: _____		
City, State, Zip: _____		
Major: _____	Advisor: _____	
Education Minor: Elementary _____	Secondary _____	

Related courses required to have a C- or better in all of the following (if you have not yet taken these courses, please indicate when you plan to take them):

Grades in: FYE _____ ; ENG 185 _____ ; Communications 210/or Communications 215 _____ ;

Please indicate course number: Math () _____ ; history () _____ ; () _____

Standardized Tests: Please attach photocopies of all relevant/required standardized tests taken at this time. The Education Department WILL NOT provide copies for you.

a. Praxis I – have you taken Praxis I? _____ yes _____ no

- Have you passed Praxis I (individual tests or composite)? _____ yes _____ no
- If no, when will you retake? _____
OR substitute VCLA reading _____ ; writing _____
plus Praxis I math only _____

OR substitution of

SAT (1100 with 530 minimum Math/Reading) _____ yes _____ no

OR

ACT (24 composite with minimum 22 Mathematics and English plus Reading score of no less than 46
_____ yes _____ no

b. VRA (elementary only)

- Have you taken VRA? _____ yes _____ no
- Passed? _____ yes _____ no
- If no, when will you take? _____

c. VCLA (elementary and secondary)

- Have you taken VCLA? _____ yes _____ no
- Passed? _____ yes _____ no
- If no, when will you take? _____

d. Praxis II (Usually taken January or spring of final semester)

- If taken, please list content area of Praxis II (ex. Elementary, Spanish, etc.)

- Passed? _____ yes _____ no
- If no, when will you retake? _____

Other Information:

- Have you ever been convicted of a felony? Yes ____ No ____ If yes, explain:
- Please attach a **hand written** statement, which discusses the reasons you have chosen to apply for the teacher preparation program and to prepare for a career as a teacher. Include any/all background experience related to teaching.
- Have the attached departmental recommendation form completed. Ask for form to be returned by the chair of the department or your department advisor and returned to the Education Department. (Form 102)
- Do you give the Education Department permission to request and review your transcripts?
_____ yes _____ no _____

Form 102

**Randolph-Macon College
Education Department**

Candidate's Name: _____ Major: _____

This form is to be completed by the chairman of the department (or designee) in which the student is a major.

Please evaluate student with regard to his/her application for admission for:

_____ Admission into the teacher-preparation program (junior year; March 1)

_____ Admission into student-teaching (senior year; November 1)

Based on the experience of the department with this student, please evaluate the student as compared to other majors within the department with regard to the following:

	Exceptional	Above Average	Average	Below Average	Unsatisfactory	Not Applicable
1. General intellectual Ability	5	4	3	2	1	NA
2. Academic achievement in the major	5	4	3	2	1	NA
3. Dependability	5	4	3	2	1	NA
4. Initiative	5	4	3	2	1	NA
5. Cooperativeness	5	4	3	2	1	NA
6. Industriousness	5	4	3	2	1	NA
7. Tactfulness	5	4	3	2	1	NA
8. Judgment	5	4	3	2	1	NA
9. Attendance and punctuality	5	4	3	2	1	NA
10. Attitude towards constructive suggestion	5	4	3	2	1	NA
11. Rapport with peers	5	4	3	2	1	NA
12. Rapport with faculty	5	4	3	2	1	NA

This student demonstrates:

_____ Outstanding promise as a teacher

_____ Above average promise as a teacher

_____ Average promise as a teacher

_____ Below average promise as a teacher

Insofar as you know, is the applicant's physical condition, physical health, and mental health likely to be detrimental in any way to the student's teaching effectiveness? _____ Yes _____ No

(Continued on back)

Please use the space below for your general comments or recommendations.

Signature: _____
Department Chairperson (or designee)

Date: _____

Seniors (form 104)

Date: _____

Please return to the Department of Education

**Application for Student Teaching
Randolph-Macon College, Education Department
Ashland, Virginia**

Name: _____ P.O. Box: _____

RMC e-mail: _____ Cell Number: _____

Major: _____ Advisor: _____

G.P.A. in Education courses: _____

Education Minor track: _____ Elementary _____ Secondary

Standardized Tests: Please attach photocopies of all relevant/required standardized tests taken at this time. The **Education Department WILL NOT provide copies for you.**

b. Praxis I – have you taken Praxis I? _____ yes _____ no

- Have you passed Praxis I (individual tests or composite)? _____ yes _____ no
- _____ Math _____ Reading _____ Writing
- If no, when will you retake? _____
OR substitute VCLA _____ reading; _____ writing
plus Praxis I math only _____

OR substitution of
SAT (1100 with 530 minimum Math/Reading) _____ yes _____ no

OR
ACT (24 composite with minimum 22 Mathematics and English plus Reading score of no less than 46
_____ yes _____ no

c. VRA (elementary only)

- Have you taken VRA? _____ yes _____ no
- Passed? _____ yes _____ no
- If no, when will you take? _____

c. VCLA (elementary and secondary)

- Have you taken VCLA? _____ yes _____ no
- Passed? _____ yes _____ no
- If no, when will you take? _____

d. Praxis II (Usually taken January or spring of final semester)

- If taken, please list content area of Praxis II (ex. Elementary, Spanish, etc.)

- Passed? _____ yes _____ no
- If no, when will you retake? _____

Departmental Recommendation: Please ask your major department chair (or his/her designee) to use Form 102 to write a recommendation for you with regard to your application to student teach. It is your responsibility to take Form 102 to the major department faculty.

- Please ask that the form be returned to the Department of Education by October 16.

Preparation to Teach: I will complete prior to the student teaching semester (check (✓) all completed):

- _____ all collegiate requirements for graduation by the end of J-term (**except those fulfilled by the coursework in final semester in Education**).
- _____ all requirements for completion of my major by the end of J-term.
- _____ all Education courses and related coursework (ex. Comm. 210) before student teaching.

Please explain any spaces not checked

Course Work and Transcripts: Do you give the Education Department permission to request and review your transcripts? Yes ____ No ____

List any transferred courses taken.

Handwritten statement (one page, double spaced) concerning your reasons for wanting to be a teacher; why you think you would be a good teaching candidate; and evidence of your commitment, good judgment, and maturity to handle the responsibilities of student teaching.

Date Received: _____

Date Reviewed: _____

Admission granted _____ denied _____

Student Notified: _____